

1 **CANONS of the DIOCESE OF EAST CAROLINA**2 **TITLE I. Convention of the Diocese;**
3 **Diocesan Officers and Representatives.**4 **CANON 1**
5 ***Members of Convention***

6 Section 1. *Clergy.* It shall be the duty of the Secretary, before
7 the opening of the Annual Convention to apply to the
8 Ecclesiastical Authority for a correct list of the Clergy entitled
9 to seats. Such list shall be prima facie evidence of said title, and
10 from it the Secretary shall prepare the roll for the purpose of
11 organization.

12 Section 2. *Laity.* The Clerk of the Vestry of each Parish and the
13 Clerk of each Mission electing Lay Delegates to the Convention
14 shall furnish three certificates of said election. One shall be
15 handed to the Delegates elect, one shall be forwarded to the
16 Secretary of the Convention, and one to the Convention
17 Registrar, the latter two to be mailed at least six weeks before
18 the time appointed for the opening session of the Convention.
19 From these certificates the Secretary shall prepare a list of Lay
20 delegates to ascertain the presence of a quorum, and shall insert
21 no name upon the list without evidence of one of said
22 certificates, unless specifically directed by the Convention.
23 Defective or doubtful certificates shall be laid aside to be acted
24 upon after the Convention shall have been organized.

25 Section 3. *Ex-Officio Members.* The Trustees of the Diocese,
26 the members of the Standing Committee, the members of the
27 Executive Council, the Directors of the Episcopal Foundation of
28 the Diocese of East Carolina Incorporated, the Deans of the
29 Deanery Council, the members of committees and commissions
30 elected by the Convention, the Secretary, Treasurer, Chancellor,
31 Vice-Chancellor, and Historiographer shall be ex-officio

1 members of the Convention, but without the right to vote unless
2 otherwise entitled to vote in the Convention by reason of status
3 other than that enumerated in this section.

4 Section 4. The following committees shall constitute the
5 Regular Committees of the Convention. The term of all
6 Regular Committee appointments shall run from the close of the
7 Convention at which the appointment is made until the close of
8 the following Convention, unless otherwise provided.

9 (a) The Committee on Constitution and Canons shall consist of
10 three members of the clergy and three lay persons, appointed by
11 the Bishop at the Annual Convention. The Chancellor and the
12 Secretary of the Convention shall be ex officio members of the
13 committee. The Committee on Constitution and Canons shall
14 recommend amendments, changes, additions, deletions and
15 rewrites of the Constitution and Canons for Convention's
16 consideration. The Committee shall also review all changes
17 proposed to Convention by the delegates, Departments or other
18 committees and recommend the proper form of any Constitution
19 or Canon changes before Convention acts. The Committee
20 shall conduct any hearing on a proposed change during
21 Convention and may recommend to Convention any revised
22 versions arising out of the hearings as the Committee may in its
23 discretion determine appropriate and helpful to Convention's
24 consideration. (b) The Committee on Relations to and
25 Communications from the General Convention shall consist of
26 the elected clerical and lay deputies to the General Convention
27 and such other persons, not exceeding four, as may be
28 appointed by the Bishop at the annual Convention. The clerical
29 deputy elected by the largest number of votes shall chair the
30 committee. The Committee on Relations to and
31 Communications from the General Convention shall report the
32 actions of the General Convention to the Diocesan Convention
33 and its Regular Committees and shall assure that any necessary
34 action in response to the actions of General Convention is taken
35 and communicated back to the General Convention. The
36 members shall serve from the close of the electing Convention

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- 1 until the close of the Convention at which their successors are
2 elected.
- 3 c) The Diocesan Convention Committee shall consist of three
4 members of the clergy and four lay persons, appointed by the
5 Bishop. The Secretary of the Convention and the Chair of the
6 Liturgical Commission shall be ex-officio members of the
7 committee. The committee shall make recommendations with
8 regard to the dates and places of Annual and Special
9 Conventions, shall make proper arrangements for each meeting,
10 shall set registration fees and other charges, shall prepare and
11 submit annually to the Finance Committee a budget for
12 expenses of the Convention and for publication of the Diocesan
13 Journal, shall keep records of receipts, disbursements and
14 proceedings, and shall perform such other duties as may be
15 assigned by the Convention or by the Bishop.
- 16 (d) The Committee on the Bishop's Address shall consist of two
17 members of the clergy and three lay persons who are members
18 of Convention, appointed by the Bishop. The committee shall
19 consider the Bishop's Annual Address and shall report to the
20 Convention as the committee deems appropriate. The members
21 shall serve until of the conclusion of the Convention at which
22 they were appointed.
- 23 (e) The Committee on Resolutions shall consist of four clergy
24 and four lay persons, appointed by the Bishop, who shall
25 appoint one of the clergy members as Chair. The committee
26 shall receive and organize the resolutions for submission to the
27 Convention and shall determine the order of their presentation.
28 The Committee shall conduct any hearing on a proposed
29 Resolution scheduled during the Convention and may
30 recommend to Convention any revised versions arising out of
31 the hearings as the Committee may in its discretion determine
32 appropriate and helpful to Convention's consideration.
- 33 (f) The Finance Committee shall consist of the Treasurer and
34 additional members, one lay person and one clergy person,
35 representing each Deanery of the Diocese, appointed by the
36 Bishop. The members should have expertise or experience in
37 budgeting, financial management or accounting. The
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1 committee shall advise the Bishop, Executive Council and the
2 Convention on the financial affairs of the Diocese. The Finance
3 Committee shall conduct any hearings scheduled for discussion
4 and consideration of the annual budget and shall recommend
5 changes, amendments and revisions for Convention's
6 consideration.

7 (g) The Elections Committee shall consist of two clergy and
8 two lay persons, appointed by the Bishop. The committee shall
9 receive nominations for the offices to be filled by the
10 Convention, recommend nomination and voting procedures,
11 prepare ballots and act as tellers for all elections during the
12 Convention. The committee shall examine the qualifications of
13 nominees to assure conformity with any Constitutional or
14 Canonical requirements for the office.

15 (h) The Committee on Courtesy shall consist of three persons,
16 appointed by the Bishop. The committee shall make such report
17 to the Convention as the committee deems appropriate. The
18 members shall serve until the conclusion of the Convention at
19 which they were appointed.

20 Section 5. *Expenses of Delegates*. Each clerical and lay delegate
21 to an annual or special Diocesan Convention, actually attending
22 the same, shall be entitled to have the necessary expenses
23 incurred by such attendance paid by the parish or mission which
24 he or she represents; provided, that the amount in each case
25 shall not exceed such limits as may be fixed by the vestry of
26 such parish or mission.

27 CANON 2

28 *Worship at Convention*

29 The Holy Eucharist shall be celebrated on the first day of each
30 annual or special convention of the Diocese, and any other
31 services of worship may be held at the discretion of the
32 Ecclesiastical Authority.

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2**CANON 3**
Rules of Order

3 The Convention shall adopt rules of order, which shall continue
4 in force until altered, and in the absence of such action, its
5 proceedings shall be governed by the latest edition of "Robert's
6 Rules of Order, Revised Edition."

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8**CANON 4**
Secretary

9 Section 1. The Secretary shall issue notices of all meetings of
10 the Convention under direction of the Ecclesiastical Authority;
11 shall prepare the Canonical list of the Clergy and Lay Delegates
12 entitled to seats therein; in the Absence of both the Bishop and
13 the President of the Standing Committee, shall call the
14 Convention to order for the purpose of organization; shall keep
15 a record of its proceedings, under its direction, in a suitable
16 book to be kept for that purpose; and shall be admitted to a seat
17 in the Convention and to participation in its deliberations,
18 without the right of voting, unless otherwise entitled to vote in
19 the Convention by reason other than holding the office of
20 Secretary.

21 Section 2. The Secretary shall prepare and issue the Journals as
22 may from time to time be directed by the Convention, and shall
23 preserve thirty copies of the same for the use of the members of
24 the next succeeding Convention, together with such other
25 papers in his or her keeping as may be required for reference.
26 The Secretary shall also prepare a complete list of the parishes
27 and missions entitled to representation and shall publish such
28 list in the Journal.

29 Section 3. The Secretary is hereby authorized upon voucher
30 approved by the Chair, or other designated member of the
31 Department of Administration to draw upon the Treasurer for

1 the amount of expenses necessarily incurred from time to time,
 2 in discharging the duties prescribed by this Canon.

3 Section 4. The Secretary of each Parish or Mission is directed
 4 to transmit to the Secretary of the Diocese, as soon as practical
 5 after the election of delegates to each annual Convention of the
 6 Diocese, a list showing the names of the delegates and
 7 alternates to said Convention from his or her Parish or Mission.

8 **CANON 5**

9 ***Treasurer***

10 Section 1. The Treasurer shall have custody of all funds, monies
 11 and securities belonging to the Diocese, except trust funds
 12 vested in the Trustees of the Diocese and trust funds held by the
 13 Episcopal Foundation of the Diocese of East Carolina,
 14 Incorporated. For purposes of the preceding sentence trust
 15 funds vested in the Trustees of the Diocese shall include funds,
 16 monies and securities (and reinvestments thereof) given or
 17 bequeathed to the Diocese or the Trustees, or transferred to the
 18 Trustees, (a) in trust on specific terms stated in an agreement or
 19 will, or (b) with restrictions or designations as to use of
 20 principal or income and under conditions which require holding
 21 the funds, monies and securities for longer than twelve months.

22 The Treasurer under direction of the Convention, shall receive,
 23 manage, invest, disburse and transfer the funds, monies and
 24 securities in his or her custody, and shall keep and return an
 25 account thereof to the Executive Council for incorporation in its
 26 report to the Convention, a reasonable time prior to each annual
 27 meeting of the Convention. Said report shall include a complete
 28 list of all securities belonging to the Diocese (other than
 29 securities vested in the Trustees of the Diocese). The Treasurer
 30 shall give bond for the faithful discharge of duties of the office
 31 in such sum as the Executive Council shall from time to time
 32 designate, such bond to be approved by and deposited with the
 33 Trustees of the Diocese. The Treasurer shall be admitted to a

1 seat in the Convention and to participation in its deliberations,
2 without the right of voting, unless otherwise entitled to vote in
3 the Convention by reason other than holding the office of
4 Treasurer

5 Section 2. The Treasurer is authorized, with the approval of the
6 Executive Council, to transfer funds and monies belonging to
7 the Diocese to The Episcopal Foundation of The Diocese of
8 East Carolina, Incorporated, to be held temporarily or for a
9 specified or indefinite time, to be managed and invested by the
10 Foundation and to be returned to the Treasurer in accordance
11 with his instructions.

12 **CANON 6**
13 ***Chancellor***

14 Section 1. The Chancellor, who shall be a member of the legal
15 profession, and a communicant of the Church in this Diocese,
16 shall be elected upon nomination by the Bishop. The
17 Chancellor shall be the legal advisor of the Bishop, of the
18 Standing Committee, of the Executive Council and of the
19 Trustees of the Diocese and counsel in all suits of law that may
20 arise in the administration of the affairs of the Diocese, and
21 shall be admitted to a seat in the Convention and to participation
22 in its deliberations, without the right of voting, unless otherwise
23 entitled to vote in the Convention by reason other than holding
24 the office of Chancellor.

25 Section 2. If the Chancellor dies, resigns or becomes
26 incapacitated, a successor shall be appointed by the Bishop to
27 serve until the next Annual Convention.

28 Section 3. Upon advice of the Chancellor and nomination of the
29 Bishop, the Convention may elect one or more Vice
30 Chancellors for a one year term to assist the Chancellor. A Vice
31 Chancellor shall have the same qualifications as the Chancellor.

32 **CANON 7**
33 ***Historiographer***

1 Section 1. The duty of the Historiographer shall be to receive
2 and safely keep all books, documents and manuscripts
3 belonging to the Diocese not required to be kept by any other
4 persons or officer; to collect and preserve such materials as can
5 be obtained relative to the history of the Diocese and of
6 particular Parishes; and to catalogue and classify all books,
7 documents and papers, so as to make their contents accessible
8 for reference.

9 Section 2. The Historiographer shall annually report in writing
10 to the Convention, showing with such detail as may be
11 expedient, the condition of the materials in the possession of the
12 Diocese, and the additions made to them from time to time,
13 with such suggestions as may be proper. The Historiographer
14 shall be admitted to a seat in the Convention, and to
15 participation in its deliberations without the right of voting,
16 unless otherwise entitled to vote in the Convention by reason
17 other than holding the office of Historiographer.

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CANON 8

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The Executive Council

20 Section 1. The Executive Council, as hereinafter constituted,
21 shall administer and carry on the missionary, educational and
22 social work of the Church in this Diocese, of which work the
23 Bishop shall be the executive head.

24 Section 2. The Executive Council shall exercise all the powers
25 of the Diocesan Convention between the adjournment of the
26 Annual Convention and the convening of the next Annual
27 Convention. All actions of the Executive Council shall conform
28 to the Constitution and Canons of the General Convention and

1 this Diocese, and to any prior directives of the Annual
2 Convention.

3 Section 3. The Executive Council shall be composed of the
4 following members:

5 (a) the Bishop, and the Bishop Coadjutor or the Bishop
6 Suffragan, if there be either;

7 (b) the President of the Standing Committee, the Secretary of
8 Convention, the Treasurer, the Chancellor, and the President of
9 The Episcopal Foundation of the Diocese of East Carolina, Inc.
10 shall be ex officio members, with seat and voice but no right of
11 voting;

12 (c) sixteen members, nominated and elected as follows:

13 (i) six "at large" members, three of whom shall be clergy
14 and three of whom shall be lay persons who are
15 confirmed communicants in good standing of any

16 congregation in the diocese and are 16 years of age or
17 older, nominated by any delegate to Convention under
18 such guidelines as may be published by the Secretary
19 from time to time and elected by Convention as set forth
20 herein; and

21 (ii) 2 members representing each Deanery of the
22 Diocese, one clergy person, and one lay person who is a
23 confirmed communicant in good standing, nominated by
24 the Deanery Council under guidelines published by the
25 Secretary from time to time and elected by the
26 Convention annually as set forth herein;

27 (d) the Diocesan President of Episcopal Church Women

28 Section 4. The members of the Executive Council shall be
29 elected by vote of Convention for three year terms; provided
30 that at the 1994 annual Convention of the Diocese, one half of
31 the lay members and one half of the clergy members shall be
32 elected to one year terms, such members to be designated at the
33 time of their nomination as candidates to a one year term of
34 office. A member who has served two consecutive years on the

1 Executive Council shall not be eligible for re-election, or for
2 appointment to fill a vacancy, until one year after the expiration
3 of his or her term. The Executive Council shall have power to
4 fill any vacancy in the Council that may occur through death or
5 resignation of any member, provided that the person elected to
6 fill an unexpired term shall meet the classifications for
7 membership of the person whose vacancy is being filled.
8 Appointments to fill any such vacancy shall expire at the close
9 of the next annual Convention following appointment. Any
10 person appointed to fill a vacancy who is eligible for election
11 but is not elected to the Executive Council at the next following
12 Annual Convention may not be appointed to fill any subsequent
13 vacancy for a period of one year following such Convention.

14 Section 5. The Bishop shall chair the Executive Council. The
15 Council may elect one of its own members, whether clerical or
16 lay, as Vice Chair and prescribe the duties of the office. The
17 Secretary of the Convention shall be the Secretary of the
18 Executive Council.

19 Section 6. The Executive Council shall provide for a
20 Department of Administration and shall have power, from time
21 to time, to organize such other departments and committees as it
22 may deem necessary or advisable to carry out its
23 responsibilities, and it shall determine the scope of the work of
24 all departments and committees. The standing departments of
25 the Diocese shall be the following, unless changed by the
26 Executive Council: the Department of Communications; the
27 Department of Mission & Development; the Department of
28 Christian Social Ministries; the Department of Christian
29 Formation; the Department of Administration; and the
30 Department of Youth and Young Adults. The Bishop shall
31 appoint the chair and members of each department or committee
32 of the Diocese. Each department or committee shall make a
33 report, at least annually, to the Bishop and the Executive
34 Council. The Executive Council may enact all necessary by-
35 laws for its own government, and for the government of each

1 department and committee, subject to the provisions of the
2 Canons of the Diocese and any resolutions adopted by the
3 Convention of the Diocese.

4 Section 7. The Executive Council shall submit to each annual
5 meeting of the Diocesan Convention a report of the work done
6 under its supervision for the preceding year, which report shall
7 include the annual report of the Treasurer. The Executive
8 Council shall also at each annual meeting of the Diocesan
9 Convention submit for its approval and adoption a budget for all
10 the work committed to the Council, including the general work
11 of the Church in the Diocese, and such other work as it has
12 undertaken, or proposed to undertake for the ensuing year. The
13 following, among other items, shall be included in budgeted
14 income: pledges of Parishes and Missions for the support of the
15 Diocese, including pledges from prior years, any budget surplus
16 from the preceding year, and unrestricted income from trust
17 funds, investments, permanent or unappropriated funds and
18 reserves and unrestricted income from The Episcopal
19 Foundation of The Diocese of East Carolina, Incorporated.
20 Provision may be made in said budget for the necessary and
21 reasonable expenses of the officers and members of the
22 Executive Council. Such budget and estimate shall be
23 considered by the Diocesan Convention and appropriate action
24 taken. The Executive Council shall have power to make or
25 delegate to others the making of all decisions with regard to the
26 acceptance, receipt, use, management, investment, disbursement
27 and transfer of unbudgeted receipts and gifts or bequests of
28 money, securities or property received by the Diocese or any
29 officials or agencies thereof (except gifts or bequests to the
30 Bishop's Discretionary Fund and restricted funds of the
31 Episcopal Foundation of The Diocese of East Carolina,
32 Incorporated), subject, however, to the provisions of any will,
33 agreement, restriction or designation governing such gifts or
34 bequests and subject to action of the Diocesan Convention.

1 Section 8. The Executive Council shall meet with the Bishop at
2 such stated times as it, with the Bishop's concurrence shall
3 appoint, at least twice a year, and at such other times as the
4 Bishop shall convene it. Nine voting members of the Executive
5 Council, including at least five in the Clerical Order and four in
6 the Lay Order, with the Bishop or Vice-Chair, shall constitute a
7 quorum; the Vice-Chair, if a voting member, shall be counted
8 as a member in determining a quorum. A meeting shall be
9 called by the Bishop, or if there is no Bishop in the Diocese, by
10 the Vice-Chair, at any time upon written request of at least five
11 members of the Executive Council. The Secretary shall give ten
12 days notice of a called meeting.

13 Section 9. All salaries, other than that of the Bishop, and those
14 fixed by the Diocesan Convention, shall be fixed by the
15 Executive Council.

16 Section 10. With the exceptions hereinafter noted, all
17 departments, committees, commissions and boards of the
18 Diocese shall be responsible to and shall report annually to the
19 Bishop and Executive Council. The exceptions are: the Standing
20 Committee; the Committee on Canons; the Committee on
21 Relationship to and Communications from the General
22 Convention; the Trustees of the Diocese; the Committee on
23 Parishes and Missions; the Church Pension Fund Committee;
24 any committee appointed by the Bishop which is directly
25 responsible and to report only to the Bishop; and any committee
26 appointed or elected by Convention or under its authority which
27 is directed to be responsible and report only to the Convention
28 or to report in a manner inconsistent with this Section 10. The
29 Executive Council shall be the sole custodians of all existing
30 committee records and reports.

31 Section 11. No committee, commission or department shall be
32 created by the Bishop or by the Executive Council or by the
33 Convention of the Diocese without, at the time of its creation,
34 such committee, commission or department being denominated

1 a "standing" committee, commission or department of the
2 Diocese, or if not, there being a fixed period of duration or a
3 specified task to be performed by the committee, commission or
4 department, at the expiration or conclusion of which the
5 committee, commission or department shall cease to exist
6 without further action by the Bishop, the Executive Council or
7 the Convention of the Diocese.

8 Section 12. The Bishop may appoint members of the clergy and
9 lay persons of the Diocese, not exceeding eighteen in number,
10 as members of a Consulting Committee. Members of the
11 committee shall serve for one year. They may attend meetings
12 of the Executive Council at the invitation of the Bishop and
13 may participate in its deliberations but shall have no right of
14 voting unless otherwise entitled to vote on the Executive
15 Council by reason of status other than that enumerated in this
16 section.

17 CANON 9

18 *Deputies to General Convention*

19 Section 1. At each annual Convention held in the year preceding
20 the year in which a regular session of the General Convention is
21 held, there shall be elected four Clerical Deputies, who are
22 Presbyters or Deacons canonically resident in the Diocese, and
23 four Lay Deputies to the General Convention, who shall be
24 confirmed communicants in good standing of this Church,
25 having domicile in the Diocese. There shall also be elected four
26 alternate Clerical and four alternate Lay Deputies, subject to the
27 same qualifications as the original Deputies above mentioned.
28 Such election may, if the Convention so decrees by a majority
29 vote, be made upon a majority of the votes cast, or upon a
30 plurality, whereby the four persons receiving the four highest
31 number of votes shall be elected as Deputies, and the four next
32 highest shall be elected as Alternates.

1 Section 2. The members of the deputation who are elected shall
2 be recorded in the order of their election as indicated by the
3 number of votes cast for each and in the case of the same
4 number of votes having been cast for two or more in either
5 Order, precedence shall be given to the Clerical alternates in the
6 order of official, and to the Lay Alternates in the order of
7 personal, seniority; and the Secretary shall insert the names of
8 the alternates in this order upon the Journal.

9 Section 3. Deputies elected to the General Convention, finding
10 themselves unable to attend, shall, four weeks at least before the
11 time of meeting, give notice to the Diocesan Secretary, who
12 shall at once notify the proper alternate.

13 Section 4. Each Deputy to the General Convention, actually
14 attending the same, shall be entitled to have the necessary
15 expenses incurred by such attendance paid out of the funds of
16 the Diocese; provided, the amount shall not exceed such limit as
17 may from time to time be fixed by the Executive Council.

18 **CANON 10**
19 *Delegates to Provincial Synod*

20 The Executive Council shall elect such number of clergy and
21 lay delegates as it deems advisable to attend the Provincial
22 Synod. Such election shall take place at such time as shall be
23 convenient to give timely notice to the Synod of such elections.

24 **CANON 11**
25 *Trustees of the University of the South*

26 Section 1. There shall be elected by the Convention at such
27 intervals as are, or may be required by the Constitution or
28 Statutes of the University of the South, one Presbyter or Deacon
29 and two Lay persons, confirmed communicants in good

1 standing resident in this Diocese, as members of the Board of
2 Trustees of that institution on the part of the Diocese.

3 Section 2. The said members shall annually report to the
4 Convention the condition and progress of the University, with
5 such particulars in regard to the various departments as they
6 may deem necessary to inform the people of the Diocese as to
7 the literary, moral, and spiritual value of the work of that
8 institution and its claim upon them for patronage and support.

9 Section 3. In case of the death, resignation or disability of any
10 of the Trustees elected on the part of this Diocese, the vacancy
11 may be filled by the Ecclesiastical Authority until an election
12 for that purpose shall be made by a succeeding Convention.

13 **CANON 12**

14 ***Trustees of the Diocese***

15 Section 1. The Bishop, and when there is no Bishop, the
16 President of the Standing Committee, together with two (2) lay
17 persons and two (2) clergy canonically resident in this Diocese,
18 nominated by the Bishop and elected by the Convention shall
19 constitute the Board of Trustees for the Church in this Diocese.
20 The Trustees under the direction of the Convention, or of the
21 Executive Council between meetings of the Convention, shall
22 receive, hold, manage, invest, disburse and transfer trust funds
23 vested in the Trustees, which trust funds shall include funds,
24 monies, and securities (and reinvestments thereof) given or
25 bequeathed to the Diocese or the Trustees, or transferred to the
26 Trustees, (a) in trust on specific terms stated in an agreement or
27 will, or (b) with restrictions or designations as to the use of
28 principal or income and under conditions that require holding
29 the funds, monies or securities for longer than twelve months.
30 The Trustees shall hold title to real estate vested in them as
31 provided in this Canon. The provisions of any will or agreement
32 controlling investment, management, use or disbursement of

1 funds and property vested in the Trustees shall be complied
2 with in each instance. The Trustees shall keep the Diocesan
3 House in repair and the grounds in good order and are
4 authorized to provide an allowance for these purposes.

5 Section 2. The two (2) lay members and two (2) clergy
6 canonically resident in this Diocese of the Board of Trustees
7 shall serve a term of two (2) years and may not serve more than
8 two consecutive terms. The terms of these two (2) lay persons
9 and two (2) clergy canonically resident in this Diocese shall be
10 staggered so that two (2) trustees, one lay and one clergy, will
11 be elected at each Annual Convention. In 2004, one clergy
12 person shall be elected to serve a one year term and one clergy
13 person shall be elected to serve a two year term, as designated
14 by the Bishop upon placing the names in nomination.
15 Thereafter, persons elected to the Board of Trustees shall serve
16 for two (2) years or until their successors are elected. Persons
17 eligible for election shall be eighteen (18) years of age or older,
18 confirmed communicants in good standing and residents within
19 the Diocese.

20 Section 3. The Trustees of the Diocese are authorized with the
21 approval of the Executive Council, to transfer trust funds and
22 other investment property of the Diocese, vested in or held by
23 the Trustees, to The Episcopal Foundation of the Diocese of
24 East Carolina, Incorporated, to be held, managed and invested
25 for the benefit of the Diocese, subject in every case to the
26 provisions of any will or agreement controlling investment,
27 management, use or disbursement of said funds and property,
28 and subject to applicable federal and state laws and the
29 constitution and canons of this Diocese and of The Episcopal
30 Church. At any time, on reasonable notice, the Trustees with the
31 approval of the Executive Council may require The Episcopal
32 Foundation of The Diocese of East Carolina, Incorporated, to
33 return and transfer back to the Trustees any trust funds or other
34 investment property transferred to the Foundation pursuant to
35 this section 3.

- 1 Section 4. (a) Whenever the title to real property in any Parish
2 is vested in the Trustees of the Diocese for the benefit of the
3 Parish, the said Trustees shall have the power to convey said
4 property upon the written request of the Vestry of such Parish,
5 if in the opinion of said Trustees it is advisable so to do; but if,
6 in their opinion, it is not advisable to make such conveyance,
7 they shall report the facts to the next Convention.
8 (b) Whenever title to real property is vested in the Trustees for
9 the benefit of any Mission or organization of the Diocese other
10 than a Parish, the said Trustees shall have the power to convey
11 said property upon written request and approval of the Bishop,
12 or the Ecclesiastical Authority, and upon like request shall have
13 the power to convey the property and reinvest the proceeds in
14 other property, such reinvestment to be held in trust for the
15 benefit of such Mission or organization.
16 (c) The title to all real estate belonging to the Diocese in its own
17 right is hereby declared to be vested in the Trustees of the
18 Diocese, and the Trustees of the Diocese are hereby authorized
19 to convey said property in fee simple, whenever in their
20 judgment such action is for the best interest of the Diocese, but
21 no such action shall be taken except by unanimous consent of
22 all the Trustees of the Diocese.
- 23 Section 5. Any vacancy occurring in this Board by death or
24 otherwise may be filled by the Ecclesiastical Authority.

CANON 13***Diocesan Commission on Ministry***

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- 27 Section 1. There shall be a Diocesan Commission on Ministry,
28 consisting of eight Priests canonically resident in the Diocese,
29 two Vocational Deacons, and four lay persons, communicants
30 of of this Church and residents of the Diocese. The members of
31 the Commission shall be elected by the Convention, on
32 nomination by the Bishop, for four-year terms. One Vocational
33 Deacon shall be elected every two years. Two Priests and one
34 lay person will be elected annually; provided, that the number
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Canons

Title I, Canon 13.1-2~Title II, Canon 1.1-2

1 elected and the terms may be varied initially to produce such
2 staggered terms. No member who has served on the
3 Commission shall be eligible for re-election or appointment to
4 fill a vacancy until one year after the expiration of the member's
5 previous term of office. The Executive Council shall elect a
6 person of the appropriate order, on nomination by the Bishop, to
7 fill any vacancy that may occur on the Commission between
8 annual meetings of the Convention. The Bishop shall designate
9 a Priest from the members of the Commission to serve as chair.

10 Section 2. The Commission shall perform the duties and
11 functions prescribed in Canon III.2 of the Canons of General
12 Convention, shall conduct and evaluate the examination of
13 persons for Holy Order; support the development, training,
14 utilization and affirmation of the ministry of the laity in the
15 world; and perform such other duties as may be assigned to it
16 by the Bishop.

17 **TITLE II: Deaneries; Parishes and**
18 **Missions of the Diocese.**

19 **CANON 1**
20 ***Deaneries***

21 Section 1. Deaneries. The Diocese shall be divided into
22 Deaneries, the number and boundaries of which shall be fixed
23 from time to time by the Bishop, with the advice and consent of
24 the Executive Council.

25 Section 2. Purpose. Deaneries are established for the following
26 purposes:

- 27
28 (a) To provide a means of communication among the
29 Congregations, Bishop, Diocesan Staff, and other Diocesan
30 entities as shall from time to time become appropriate.
31 (b) To provide a regional forum, which the Congregations of the
32 Deanery may use for organizing and conducting programs
-

Canons
Title II, Canons 1.1-2 ♦ 2.1

1 contributing to the enrichment of Congregational and Diocesan
2 life.

3 (c) To organize and conduct an annual pre-convention meeting
4 at which the delegates to Diocesan Convention and other
5 members of the Deanery congregations shall be given an
6 opportunity to review issues on the proposed convention
7 agenda.

8
9 Section 3. Membership. Each Deanery shall include:

- 10
11 (a) The members of the parishes or missions within the deanery.
12 (b) The clergy within the Deanery who are canonically resident
13 or licensed to serve in the Diocese.

14
15 Section 4. Parish Representatives. The Vestry of each parish or
16 mission within the Deanery shall select one lay deanery
17 representative for a term decided upon by the Vestry.

18
19 Section 5. Officers. The Bishop shall annually appoint a Dean,
20 clergy or lay, from among the congregations of each Deanery,
21 who shall convene and preside over any meetings of the
22 Deanery. In addition the Deanery may elect such other officers
23 as it deems expedient for the transaction of its business.

24
25 Section 6. Conferences with the Bishop. The Bishop may
26 provide for occasional conferences with clergy or lay groups
27 within the Deaneries.

28
29 **CANON 2**
Congregations of the Diocese

30 Section 1. *Types of Congregations.* There shall be two types of
31 congregations recognized in the Diocese: parishes and missions.
32 There shall be no distinction between parishes and missions of
33 the Diocese with regard to representation and voting rights in
34 conventions of the diocese, which rights shall be determined in

1 conformity with Article IV of the Constitution of the Diocese,
2 or representation and voting rights in the Deaneries of the
3 Diocese, which rights shall be determined in conformity with
4 Title II, Canon 1, of the Canons of the Diocese.

5 Section 2. *Boundaries of Congregations.* Congregational
6 boundaries shall coincide with the fixed civil political
7 boundaries, as fixed by the laws of the state of North Carolina,
8 of towns, cities, or counties. The boundaries of any parish or
9 mission of the Diocese shall be the largest such political
10 subdivision of the State of North Carolina in which there exists
11 only one congregation of the Diocese. In the event that more
12 than one congregation is located within the corporate
13 boundaries of a town or city, the boundaries of each of the
14 congregations so located shall be the corporate limits of such
15 town or city, and the parochial cures of each such congregation
16 shall be the same.

17 Section 3. *Missions.* An organized mission of the Diocese is a
18 congregation of ten or more confirmed communicants in good
19 standing of the Episcopal Church, 16 years of age or older,
20 together with such other persons who desire to be members
21 thereof, which has not been admitted into union with
22 convention as a parish, and which has been recognized and
23 accepted as a mission of the Diocese in accordance with this
24 Canon. A mission may be formed by any of the following
25 methods:
26 (a) by voluntary association of confirmed communicants of the
27 Episcopal Church in accordance with Section 4 of this Canon;
28 (b) by extension of any existing parish into a mission
29 congregation with the consent of the Bishop and under the
30 supervision of the Department of Mission and Development; or
31 (c) by establishment of a mission by the Bishop with the advice
32 and consent of the Executive Council of the Diocese under
33 plans formulated by the Department of Mission and
34 Development.

1 Section 4. *Admission of Organized Missions.* A congregation as
 2 described in Section 2 of this Canon shall be admitted into
 3 union with convention and recognized as an organized mission
 4 of the Diocese upon vote of convention after certification by the
 5 Department of Mission and Development, in consultation with
 6 the Deanery Council of the relevant Deanery of the Diocese,
 7 that the following requirements and conditions have been met:
 8 (a) Consent of the Bishop to the organization of the
 9 congregation;
 10 (b) Consent of the Rector or other clergy in charge of any
 11 congregation within the boundaries of which the petitioning
 12 congregation intends to locate its primary place of worship;
 13 (c) Adoption, with the consent of the Bishop, of a name by
 14 which the congregation shall be known;
 15 (d) Election of a Vestry in accordance with the Canons of the
 16 Diocese;
 17 (e) Provision, both financial and otherwise, of a schedule and
 18 place of at least weekly worship, with provision for the
 19 celebration of Holy Eucharist at least one Sunday of each
 20 month;
 21 (f) Adoption of a plan of development and mission which has
 22 been approved by the Department of Mission and Development
 23 under such guidelines as the Department may adopt from time
 24 to time, with provision for adequate congregational financial
 25 support and a commitment to the mission, program and
 26 financial support of the Diocese;
 27 (g) Adoption of the following statement by at least ten
 28 confirmed communicants in good standing, sixteen years of age
 29 or older, who are members of the proposed mission, signified
 30 by their signatures upon a copy of said statement, submitted to
 31 the Bishop prior to the consideration of convention of the
 32 request for admission: "We, the undersigned, being confirmed
 33 communicants of the Episcopal Church, and being at least
 34 sixteen years of age, having formed ourselves into a
 35 congregation known as _____,
 36 at _____, North Carolina, do
 37 hereby certify that all requirements and conditions for
 38 admission to union with the Convention of the Diocese of East

1 Carolina as contained in the Constitution and Canons of he
 2 Diocese have been met. We further certify that we hereby
 3 consent to be governed by the Constitution and Canons of the
 4 Episcopal Church, as established by its General Convention,
 5 and by the Constitution and Canons of the Diocese of East
 6 Carolina, and we recognize the Bishop of East Carolina as the
 7 Ecclesiastical Authority of the Diocese, and as chief pastor and
 8 spiritual and ecclesiastical authority of the congregations of the
 9 Diocese. We hereby request recognition as an organized
 10 mission of the Diocese and admission into union with the
 11 convention thereof In witness whereof, we have hereunto
 12 signed our names, this the ___ day of _____, 20__."

13 (h) Establishment of a relationship with a priest selected by the
 14 Bishop with the consent of the Vestry, with provision for
 15 worship services and pastoral care for the congregation under
 16 terms and conditions approved by the Bishop.

17 Upon an affirmative vote of convention to any such petition, the
 18 mission thus admitted shall immediately be seated in the
 19 convention of the diocese, with full voice and vote, in
 20 accordance with the Constitution and Canons of the Diocese,
 21 and shall thereafter comply fully with all the requirements of
 22 said Constitution and Canons, and of the Constitution and
 23 Canons of the General Convention of the Episcopal Church and
 24 be known as an organized mission of the Diocese of East
 25 Carolina.

26 Section 5. *Parishes*. A recognized congregation of the Diocese
 27 of East Carolina with at least twenty-five confirmed
 28 communicants in good standing, 16 years of age or older, and in
 29 the case of a new parish, which has existed as an organized
 30 mission of the diocese for at least one year, and which has been
 31 admitted to union with the Convention of the Diocese as such,
 32 shall be recognized as a parish. A mission of the Diocese shall
 33 be admitted to status as a parish by vote of convention after
 34 certification by the Department of Mission and Development
 35 that the following requirements and conditions have been met:
 36 (a) Existence as an organized mission of the Diocese for a

- 1 period of at least one year;
2 (b) Maintenance of a regular place of worship;
3 (c) Establishment of a relationship with a Rector under the
4 Canons of the Diocese who is compensated in accordance with
5 guidelines established by the Clergy Salary Study Commission
6 of the Department of Administration;
7 (d) Full participation in the life of the Deanery in which it is
8 located and in the life, mission and ministry of the Diocese of
9 East Carolina.

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CANON 3
Parish Meetings

13 Section 1. *Annual Meeting.* The Vestry shall call for an annual
14 meeting of the communicants of the parish. The annual meeting
15 shall occur on the first Sunday of Advent unless the Vestry
16 designates another date. The annual meeting shall conduct
17 Vestry elections, hear reports from the Rector, the Wardens and
18 each parish committee and organization, and discuss other
19 matters of interest to the congregation. Motions, resolutions,
20 elections and all other matters presented to a parish meeting for
21 vote shall be decided by vote of the qualified members present
22 and voting.

23 Section 2. *Other Parish Meetings.* Upon the call of the Vestry, a
24 meeting of the communicants of the parish may be held at any
25 stated time, upon notice of not less than one week to the Rector
26 and the communicants.

27 Section 3. *Persons Qualified to Vote in Parish Meetings.* A
28 person who meets the qualifications set forth in Article XIV of
29 the Constitution of this Diocese may vote when present at any
30 meeting of the parish.

31 Section 4. *Bylaws.* (a) A parish meeting may adopt bylaws
32 (1) for the orderly conduct of parish meetings;
33 (2) for the adoption of a rotating Vestry system as
34 authorized by Canon 4, Section 3;

- 1 (3) for the election of members of the Vestry and, if
 2 so authorized by the Vestry, delegates to the
 3 Annual Convention; and
 4 (4) for the orderly conduct of Vestry meetings and
 5 other business of the parish.
 6 (b) Bylaws shall be consistent with the Constitution and Canons
 7 of this Church and this Diocese.
 8 (c) The Rector and the Senior Warden shall file a copy of the
 9 parish bylaws and any amendment thereto, certified by the
 10 Clerk of the Vestry, within thirty days after their adoption with
 11 the Ecclesiastical Authority of the Diocese for approval. The
 12 Ecclesiastical Authority may, upon the advice of the
 13 Chancellor, disapprove any bylaw which is inconsistent with
 14 the Constitution or Canons of the General Convention of the
 15 Protestant Episcopal Church in the United States of America, or
 16 with the Constitution or Canons of this Diocese. Any bylaw
 17 rejected by the Ecclesiastical Authority shall be severable from
 18 the remainder and shall not alter the effectiveness of the
 19 remainder of the parish bylaws.

20
 21

CANON 4
Vestries

22 Section 1. *Vestry Declaration and Promise.* Every person
 23 chosen as a member of a Vestry of a parish or mission of this
 24 Diocese shall qualify by subscribing to the following
 25 declaration and promise: "I do believe the Holy Scriptures of
 26 the Old and New Testaments to be the Word of God, and to
 27 contain all things necessary to salvation; and I do consent to be
 28 governed by the doctrine, discipline and worship of the
 29 Protestant Episcopal Church in the United States of America;
 30 and I promise that I will faithfully execute the office of member
 31 of the Vestry of _____ Parish or Mission in
 32 _____ (City or County), according to the best
 33 of my ability."

1 Section 2. *Size and Composition.* A Vestry shall have not fewer
2 than three (3) or more than (12) members, confirmed adult
3 communicants in good standing of the Episcopal Church as
4 defined in Article XIV of the Constitution of this Diocese.

5 Section 3. *Terms of Office.* (a) The annual parish meeting shall
6 elect a Vestry in accordance with one of the following
7 alternative plans:

8 (1) Vestry Plan One. At each annual parish meeting all
9 the members of the Vestry shall be elected to serve until
10 the next annual parish meeting or until their successors
11 are elected.

12 (2) Vestry Plan Two. The annual parish meeting may
13 select, by vote of the annual parish meeting or bylaw, a
14 rotating Vestry system with three-year terms. At the
15 first election following the adoption of this plan, one-
16 third of the members shall be elected to serve one year,
17 one-third for two years and one-third for three years.
18 Thereafter, at the annual parish meeting, one-third of the
19 Vestry shall be elected. Members of the Vestry shall
20 serve until their successors are elected.

21 (3) Vestry Plan Three. The annual parish meeting may
22 select, by vote of the annual parish meeting or bylaw, a
23 rotating Vestry system with two-year terms. At the first
24 election following the adoption of this plan, one-half of
25 the Vestry shall be elected for one year and one-half
26 shall be elected for two years. Thereafter, at each
27 annual parish meeting, one-half of the Vestry shall be
28 elected. Members of the Vestry shall serve until their
29 successors are elected.

30 (b) A parish may provide that a retiring member of the Vestry
31 shall not be eligible for re-election until a period of one year has
32 elapsed between terms. No member shall serve for a period
33 greater than three consecutive years on any Vestry until a period
34 of at least one year has elapsed between terms, except as
35 provided in Section 10(b) of this Canon.

1 Section 4. *Wardens*. (a) The Vestry shall elect annually a Senior
2 Warden and a Junior Warden from among their own number.
3 The Rector shall nominate the Senior Warden. If there is no
4 Rector, the election of the Senior Warden shall proceed without
5 such nomination.

6 (b) The Wardens shall:

- 7 (1) provide the Elements for the Eucharist;
- 8 (2) keep and disburse the alms when there is no
9 Rector or Priest-in-Charge;
- 10 (3) provide for the celebration of public worship and
11 instruction of the congregation by clergy or a lay
12 person licensed by the Ecclesiastical Authority;
13 and
- 14 (4) when there is no Rector or Priest-in-Charge, the
15 Senior Warden shall preside at all meetings of
16 the Vestry, Parish or Mission.

17 Section 5. *Clerk of the Vestry*. (a) The Vestry shall annually
18 elect a Clerk, who is not required to be a member of the Vestry.

19 (b) The Clerk of the Vestry shall:

- 20 (1) take and record the minutes of all meetings of the
21 Vestry;
- 22 (2) attest to or certify the public acts of the Vestry;
- 23 (3) preserve all records and papers of the Parish or
24 Mission;
- 25 (4) perform all other duties legally assigned to the
26 Clerk of the Vestry; and
- 27 (5) faithfully deliver all books and documents of the
28 Parish or Mission to the succeeding Clerk.

29 Section 6. *Treasurer*. (a) The Vestry shall elect a Treasurer,
30 who is not required to be a member of the Vestry.

31 (b) The Treasurer shall:

- 32 (1) receive and disburse all monies collected under
33 the direction of the Vestry or parish bylaw;
 - 34 (2) keep an accurate account of all monies received
35 and report to the Vestry at least semi-annually or
36 as directed
-

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- 1 Section 7. *Duties of the Vestry.* (a) The Vestry shall act as the
2 Trustees of the Parish or Mission, and shall take charge of the
3 property of the Parish or Mission.
4 (b) The Vestry shall regulate the temporal concerns of the
5 Parish or Mission.
6 (c) The Vestry shall elect and call a Rector for the Parish and
7 provide for the Rector's maintenance.
8 (d) The Vestry shall keep order in the Parish or Mission.
9 (e) The Vestry shall act as helpers to the Rector or Priest-in-
10 Charge in whatever is appropriate to the laity for the furtherance
11 of the Gospel.
- 12 Section 8. *Powers of the Rector.* (a) The Rector or Priest-in-
13 Charge of the Parish or Mission, or a member of the Vestry
14 designated by the Rector, shall preside in all meetings of the
15 Vestry. Where there is no Rector or Priest-in-Charge, the
16 Senior Warden shall preside at Vestry meetings as provided in
17 Title II, Canon 4, Section 4 (b) (4). No Interim Rector shall
18 preside at Vestry meetings unless so appointed by the Bishop.
19 (b) The Rector or Priest-in-Charge is entitled to vote only in
20 case of a tie on any question except those in which he or she
21 may be personally concerned.
22 (c) The Rector or Priest-in-Charge shall have the power to call
23 special meetings of the Vestry at any time, giving reasonable
24 notice and specifying the business for which the meeting is
25 called.
- 26 Section 9. *Vestry Meetings.* (a) Regular meetings of the Vestry
27 shall be held as the Vestry and Rector or Priest-in-Charge may
28 determine, but there shall be no less than four meetings of the
29 Vestry each year.
30 (b) Upon request of three members of the Vestry, the Rector or
31 Priest-in-Charge shall call a meeting of the Vestry.
32 (c) Should the Rector or Priest-in-Charge refuse to call a
33 meeting of the Vestry when required, the Wardens or any three
34 Vestry members may call a meeting, provided they give
35 reasonable notice to the Rector.
-

1 (d) When the Rector or Priest-in-Charge is absent or the office
2 is vacant, the Senior Warden or any two members of the Vestry
3 may call special Vestry meetings, upon giving reasonable
4 notice.

5 Section 10. *Vacancies on Vestry.* (a) A vacancy on the Vestry
6 may occur by death, resignation or removal. A parish bylaw
7 may authorize the remaining Vestry members to fill the vacancy
8 by appointment to serve the remainder of the unexpired term or
9 to serve until the next annual parish meeting when the meeting
10 shall elect a person to serve the remainder of the unexpired
11 term.

12 (b) A parish bylaw may provide that a person who serves one
13 year or less of an unexpired term may be eligible immediately
14 for election to a full term.

15
16 Section 11. All Vestries of the Diocese of East Carolina shall
17 be required to pay all insurances associated with the operation
18 of their parish. These insurances shall include, but are not
19 limited to the following: (a) adequate property insurance, (b)
20 workers compensation, (c) Officer and Director's Liability, (d)
21 clergy pension premiums, (e) clergy medical and dental
22 insurance.

23 CANON 5

24 *Duties of the Members of the Church*

25 Section 1. The members of this Church shall conform to its
26 teachings and to the Creed upon which it is founded, and shall
27 as far as in them lies, live in the exercise of those Christian
28 principles and duties prescribed in the Holy Scriptures and
29 illustrated in the Book of Common Prayer, and shall further
30 instruct their families and those dependent on them in like
31 duties and principles both by example and precept. They shall
32 use all sober and godly conversation, shall daily exercise family
33 worship, be charitable in act and works, and shall celebrate and
34 keep holy the Lord's Day, giving all due attention to the
35 Services of the Church and to public worship.

1 Section 2. It is expected that all adult members of this Church,
2 after appropriate instruction, will have made a mature public
3 affirmation of their faith and commitment to the responsibilities
4 of their Baptism, and will have been confirmed or received by a
5 Bishop of this Church or by a Bishop of a Church in
6 communion with this Church.

7 **CANON 6**

8 ***Dissolution and Suspension of Parishes and Missions***

9 Section 1. When in the judgment of the Bishop of the Diocese, a
10 parish does not "give promise of such sufficient strength as will
11 enable it to maintain its organization," whether from lack of
12 communicants, or from any other cause, this judgment shall be
13 reported to the Convention, which shall thereupon take such
14 action as may seem good.

15 Section 2. In the event of the dissolution of any Parish or
16 Mission by the Convention, the real and personal property of
17 the Parish or Mission shall immediately vest in the Trustees of
18 the Diocese, in trust for the dissolved Parish or Mission. The
19 Trustees may dispose of the personal property, and shall retain
20 the proceeds therefrom in trust for the dissolved Parish or
21 Mission. Within six months following any dissolution of a
22 Parish or Mission a study of the potential for mission and
23 ministry on the site of any real property vesting in the Trustees
24 as a result of the dissolution shall be conducted by a committee
25 appointed by the Bishop and a report of that study shall be sent
26 to the Department of Mission and Development and to the
27 Executive Council. If the Department and the Executive
28 Council determine together that the Parish or Mission should
29 not be reorganized on the site of the existing real property, all
30 property held in trust by the Trustees for the Parish or Mission
31 shall be freed of the trust and thereafter shall be held,
32 administered and disposed of by the Trustees as property of the
33 Diocese in its own right as provided by Title I, Canon 12.

Canons

Title II Canons 6.3♦7~Title III, Canon 1.1-2

1 Section 3. Whenever the penalty of exclusion or suspension
2 from Lay representation in the Convention shall be inflicted on
3 a Parish or Mission, as provided in Section 5 of Article IV of
4 the Constitution, the sentence shall specify on what terms or at
5 what time said penalty shall cease.

6 **CANON 7**
7 *Archdeacons*

8 Section 1. The Bishop shall have the power, with the consent of
9 the Convention, to appoint one or more Archdeacons, who shall
10 be Presbyters or Deacons canonically resident in the Diocese,
11 and who shall, if practicable, be detached from any Parochial
12 Cure.

13 Section 2. The authority and the duties of an Archdeacon shall
14 be such as are committed to him or her in writing by the Bishop.
15 The Archdeacon shall be amenable to the Bishop in all acts and
16 appointments, and shall make such reports as the Bishop may
17 require.

18 **TITLE III. Bishops, Priests and Deacons.**

19 **CANON 1**
20 *The Election of a Bishop, Bishop Coadjutor*
21 *or Bishop Suffragan*

22 Section 1. The vote shall be taken by ballot and by Orders and
23 Parishes, in accordance with Article XIII of the Constitution.

24 Section 2. Nominations shall be made in open Convention in
25 joint session of Clerical and Lay Delegates, and may be made
26 by any person entitled to vote in the Convention.

1 Section 3. When the nominations have been closed, the
2 Secretary shall call the roll of the Clergy, and as the name of
3 each member of the Clergy is called the member's ballot shall
4 be deposited with the Tellers. The roll of the parishes and
5 missions shall then be called by the Secretary, and as each is
6 called it shall deposit its ballot with the Tellers. The Tellers
7 shall count the vote of each Order separately and report the
8 results to the Chair who shall announce the same. If the same
9 person shall receive the necessary votes of both Orders on the
10 same ballot, that person shall be declared duly elected. If no
11 person is elected, the delegates may continue to vote as above
12 ordered until an election is made.

13 Section 4. By consent of the Convention, Clergy and Laity may
14 separate for deliberation, to re-assemble in joint session at a
15 specified time, and by like consent may proceed jointly to
16 further nominations; after which the balloting shall be resumed
17 in accordance with the provisions of Section 3 of this Canon.

18
19

CANON 2
Salary of the Bishop

20 The salary of the Bishop of the Diocese for each calendar year
21 shall be recommended by the Executive Council and included in
22 the budget submitted by it to the Annual Convention; and the
23 salary as fixed in the budget adopted by the Convention shall be
24 paid to the Bishop for the calendar year for which the budget is
25 adopted. The salary as above determined shall include all
26 income received from the Bishop Watson Fund for the support
27 of the Episcopate. The salary shall be paid in twelve equal
28 monthly installments, the first installment to be paid on January
29 31st of said calendar year and a like amount on the last day of
30 each month in said calendar year.

CANON 3***Call of a Minister; Clergy Assistants***

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2
3 Section 1. (a) When there is no Rector in a Parish of the
4 Diocese, the Vestry shall have power to call a Minister in
5 accordance with Episcopal Church and Diocesan Constitutions
6 and Canons. The Vestry of a parish calling a Minister shall offer
7 a salary and allowances not less than the then existing
8 minimums for members of the clergy recommended by the
9 Clergy Salary Study Commission of the Department of
10 Administration and adopted by the Diocesan Convention.
11 (b) When a vacancy occurs in a Mission of the Diocese, the
12 Bishop may, in his or her discretion, appoint a priest-in-charge
13 for a period of not more than two years, under such terms and
14 conditions as the Bishop deems appropriate, after consultation
15 with the Vestry of the Mission. In the event of such
16 appointment, the priest-in-charge may be reappointed for
17 successive terms. In the event that the Bishop determines that
18 the Vestry should call a priest-in-charge, the Vestry shall make
19 such call in accordance with these Canons.

20 Section 2. When a Parish or Congregation becomes vacant the
21 Church Wardens or other proper officers shall notify the fact to
22 the Bishop. If the authorities of the Parish shall for thirty days
23 have failed to make provision for the services of a priest during
24 the vacancy, it shall be the duty of the Bishop to take such
25 measures as are expedient for the temporary maintenance of
26 Divine Services therein.

27 Section 3. No Parish may elect a Rector until the names of the
28 proposed nominees have been made known to the Ecclesiastical
29 Authority, and sufficient time, not exceeding sixty days, has
30 been given to the Ecclesiastical Authority to communicate with
31 the Vestry, nor until the Vestry has considered any such com-
32 munication at a meeting duly called and held for that purpose. If
33 a church is receiving financial assistance from the Diocese, the
34 Ecclesiastical Authority's written approval of the Vestry's
35 choice shall be essential to the election of the Priest in Charge.

1 Section 4. Written notice of the election, signed by the Church
2 Wardens, shall be sent to the Ecclesiastical Authority of the
3 Diocese. If the Ecclesiastical Authority be satisfied that the
4 person so chosen is a duly qualified minister who has accepted
5 the office, the notice shall be sent to the Secretary of
6 Convention, who shall record it. Such record shall be sufficient
7 evidence of the relation between the Minister and the Parish.

8 Section 5. A Minister is settled, for all purposes here and
9 elsewhere mentioned in these Canons, who has been engaged
10 permanently by any parish, according to the rules of the
11 Diocese, or for any term of not less than one year.

12 Section 6. The Rector or Priest-in-Charge of a parish or mission
13 shall have the authority to select and call an assistant, by
14 whatever title called, with the consent of the Vestry of the
15 parish or mission. Any assistant clergy shall serve under the
16 authority and direction of the Rector or Priest-in-Charge.
17 Before beginning the process of selection, the Rector or Priest-
18 in-Charge shall discuss with the Bishop and the Vestry the
19 Parish or Mission's readiness to call an assistant and present a
20 draft job description. The Rector or Priest-in-Charge shall
21 discuss a list of candidates and job description of the assistant
22 with the Bishop before the final selection is made. Before
23 issuing a call of any assistant the name of the Member of the
24 Clergy proposed for selection shall be made known to the
25 Bishop, and the Bishop shall have sufficient time, not exceeding
26 sixty days to communicate with the Rector or Priest-in-Charge
27 and the Vestry on the selection. Any assistant selected shall
28 serve at the discretion of the Rector or Priest-in-Charge but may
29 not serve beyond the period of service of the Rector or Priest-in-
30 Charge except that, pending the call of a Rector, Priest-in-
31 Charge, or full-time Interim Priest, the assistant may continue in
32 the service of the Parish or Mission if requested to do so by the
33 Vestry, and under such terms and conditions as the Bishop shall
34 determine in consultation with the Vestry. No assistant may
35 succeed directly to the position of Rector, Priest-in-Charge, or

1 Interim Priest in any parish in which the assistant is currently
2 serving in the event of the removal, resignation or death of the
3 Rector or Priest-in-Charge.

4 Section 7. When a parish is vacant, or when a mission is vacant
5 and the Bishop has authorized the Vestry to call a priest-in-
6 charge, a priest may be called as Interim Rector with the
7 consent of the Bishop with all rights and responsibilities
8 attaching to that office except tenure. The Interim Rector shall
9 serve in accordance with the terms and conditions of a written
10 letter of agreement mutually agreeable to the priest, the Vestry
11 and the Bishop. An Interim Rector may or may not be eligible
12 to become the settled Rector or Priest-in-Charge of the
13 congregation, and such eligibility shall be determined in
14 accordance with the wishes of the Bishop prior to entering into
15 an agreement with the proposed Interim Rector and shall be set
16 forth in the letter of agreement adopted by the parties.

17 CANON 4

18 *Registration, Reports, etc.*

19 Section 1. *Private and Parish Registers.* Each member of the
20 Clergy of this Diocese shall keep a register of all baptisms,
21 confirmations, marriages and funerals performed within his or
22 her parish or cure, specifying the names of the persons in each
23 instance, the parentage and date of birth of those baptized, with
24 the names of their sponsors or witnesses and the time when each
25 rite was performed, which register shall be transcribed at least
26 once each month into a book provided for the purpose by the
27 Vestry of the Parish or Mission.

28 Section 2. *List of Communicants, etc.* It shall also be the duty of
29 each member of the Clergy to keep a list of the communicants
30 within the Parish or Mission, and, so far as practicable, of the
31 families and adult persons within the same, to remain for the
32 use of the Parish and any successor called by the Parish.

-
- 1 Section 3. *Parochial Reports.*
2 (a) It shall be the joint duty of the Rector or Priest in Charge
3 and the lay leadership to report annually to the Bishop, through
4 the Secretary of Convention, not later than March 1st preceding
5 the Annual Convention, all official acts performed since the last
6 such report to and including December 31st of the preceding
7 year, and all information concerning the state of the Parish,
8 Mission or other Cure, according to the form prescribed by the
9 Executive Council of the General Convention. Each such report
10 shall also include all official acts performed by the Rector or
11 Priest in Charge outside the Parish, Mission or Cure. The
12 Vestry's approval is required before filing the Parochial Report.
13 (b) In the case of a Parish without a Rector, Priest in Charge or
14 Interim Rector, it shall be the duty of the Vestry to make the
15 required Parochial Report.
16 (c) In making the Parochial Report, all communicants shall be
17 included, except those who have been repelled by the proper
18 authority under Canon I.17 of the Canons of the General
19 Convention.
- 20 Section 4. *Annual Audit Report.* The Vestry of each Parish or
21 Mission shall provide for an Annual Audit of all accounts. Such
22 audit shall conform to the requirements of Canon I.7 of the
23 Canons of the General Convention. The Vestry shall review the
24 Audit Report and recommendations and file them together with
25 an action plan to correct any deficiencies with the Bishop or
26 Ecclesiastical Authority not later than September 1 following
27 the close of the Parish or Mission's fiscal year.
- 28 Section 5. *Penalties.* Failure to keep records or to file the
29 reports required by this Canon or by the Canons of General
30 Convention shall result in the imposition of those penalties set
31 forth in Article IV, Section 5(b) of the Constitution of the
32 Diocese.
- 33 Section 6. *Transfer of Communicants.* It shall be the duty of the
34 Rector or Minister in Charge of every Parish or Mission,
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1 learning of the removal of any communicant of the minister's
2 Parish or Mission to another cure, without having secured a
3 letter of transfer as provided for by General Church Canons
4 Title I, Canon 17, Section 4, paragraph (a), with the consent of
5 said communicant, to transfer the communicant to the new
6 Cure.

7 Section 7. *Disclosure of Parish Register.* It shall be the duty of
8 the Rector or Minister in Charge of a Parish or Mission to
9 submit for the Bishop's examination at the time of the Bishop's
10 annual visitation the Parish Register. The Bishop shall
11 determine that all entries are properly made, all members
12 accounted for and that the register is properly indexed.

13 **CANON 5**

14 ***Clergy Liable to Missionary Duty***

15 All members of the Clergy of the diocese receiving aid from its
16 missionary funds or from the General Missionary funds, shall
17 perform such missionary duties within the Diocese as may be
18 prescribed by the Bishop, and the amount of compensation
19 therefore shall be fixed from time to time by the Executive
20 Council.

21 **CANON 6**

22 ***Dissolution of the Relationship between***
23 ***Congregation and Priest***

24 Section 1. Except under mandatory resignation by reason of
25 age, a Rector may not resign as Rector of a congregation
26 without the consent of its Vestry, nor may any Rector
27 canonically or lawfully elected and in charge of a congregation
28 be removed therefrom by the Vestry against the Rector's will,
29 except as provided in this Canon.

30 Section 2. If for any urgent reason a Rector or Vestry desires a
31 dissolution of the pastoral relationship between the priest and

1 the congregation, and the parties cannot agree, either the priest
2 or the Vestry, but no other person or group, may give notice in
3 writing to the Ecclesiastical Authority of the Diocese.
4 Whenever the Standing Committee is the Ecclesiastical
5 Authority of the Diocese, it shall request the Bishop of another
6 Diocese to perform the duties of Bishop under this Canon.

7 Section 3. Within sixty days of receipt of the written notice the
8 Bishop as chief pastor of the Diocese shall mediate the
9 differences between Rector and Vestry in every informal way
10 which the Bishop deems proper, including the appointment of a
11 consultant to confer in the matter, and may appoint a committee
12 of at least one priest and one lay person, none of whom may be
13 members of the congregation involved, to make a report to the
14 Bishop.

15 Section 4. If differences between the parties are not resolved
16 after completion of the mediation, the Bishop shall proceed as
17 follows:

18 (a) The Bishop shall give written notice to the Rector and the
19 Vestry that a godly judgment will be rendered in the matter after
20 consultation with the Standing Committee and that either party
21 has the right within ten days to request in writing an opportunity
22 to confer with the Standing Committee before it consults with
23 the Bishop.

24 (b) If a timely request is made, the President of the Standing
25 Committee shall set a date for a conference, which will be held
26 within thirty days.

27 (c) At the conference, each party shall be entitled to
28 representation and to present its position fully.

29 (d) Within thirty days after the conference or after the Bishop's
30 notice if no conference is requested, the Bishop shall confer
31 with and receive the counsel of the Standing Committee, which
32 shall not be binding upon the Bishop and which the Bishop
33 shall consider along with such other information as the Bishop
34 deems proper; thereafter, the Bishop, as final arbiter and judge,
35 shall render a godly judgment.

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- 1 (e) Upon the request of either party the Bishop shall explain the
2 reasons for the judgment. If the explanation is in writing, copies
3 shall be delivered to both parties.
- 4 (f) If the pastoral relation is to be continued, the Bishop shall
5 require the parties to agree on definitions of responsibility and
6 accountability for the Rector and the Vestry.
- 7 (g) If the relation is to be dissolved:
- 8 (1) The Bishop shall direct the Secretary of Convention
9 to record the dissolution.
- 10 (2) The judgment shall include such terms and
11 conditions including financial settlements as shall seem
12 to the Bishop just and compassionate.
- 13 Section 5. In either event the Bishop shall offer appropriate
14 supportive services to the Priest and the congregation.
- 15 Section 6. In the event of the failure or refusal of either party to
16 comply with the terms of the judgment, the Bishop may impose
17 such penalties as are consonant with the Constitution and
18 Canons of the General Convention of the Episcopal Church, and
19 of the Diocese of East Carolina, including the following: (a) In
20 the case of a priest, suspend the priest from the exercise of the
21 priestly office until the priest shall comply with the judgment.
- 22 (b) In the case of the Vestry, invoke any available sanctions
23 including those set forth in Article IV of the Constitution of the
24 Diocese until it has complied with the judgment.
- 25 Section 7. For cause, the Bishop may extend the time periods
26 specified in this Canon, provided that all be done to expedite
27 these proceedings. All parties shall be notified in writing of the
28 length of any extension.
- 29 Section 8. (a) Statements made during the course of
30 proceedings under this Canon are not discoverable nor
31 admissible in any proceedings under Title IV of the Canons of
32 the Episcopal Church, or under Title III, Canon 7 of the Canons
33 of this Diocese, provided that this does not require the exclusion
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1 of evidence in any proceeding under the Canons which is
2 otherwise discoverable or admissible.
3 (b) In the course of proceedings under this Canon, if a charge is
4 made by the Vestry against the Rector that could give rise to a
5 disciplinary proceeding under Title IV of the Canons of the
6 Episcopal Church or Title III, Canon 7 of this Diocese, all
7 proceedings under this Canon shall be suspended until the
8 charge has been resolved or withdrawn.

9 **CANON 7**

10 ***Trial of Members of the Clergy***

11 Section 1. Whenever any Priest or Deacon of this Diocese is
12 subject to ecclesiastical discipline as set forth in Title IV, Canon
13 1 of the General Convention, all matters related to such
14 ecclesiastical discipline shall be governed by the provisions of
15 Title IV of the General Convention, which provisions are
16 incorporated by reference as if fully set forth herein.

17 Section 2. An Ecclesiastical Trial Court of the Diocese shall be
18 established for the trial of any Priest or Deacon subject to its
19 jurisdiction.

20 Section 3. The Ecclesiastical Trial Court shall consist of three
21 clerical members, two of whom must be priests, and two lay
22 persons, to be elected by the Convention of the Diocese for
23 three year terms. The priests and deacons shall be canonically
24 resident in this Diocese and the lay persons shall be persons
25 eligible for election as lay delegates to the Convention of this
26 Diocese. No member of the Standing Committee shall be
27 eligible to serve on the Ecclesiastical Trial Court.

28 Section 4. The Convention of this Diocese shall elect at its
29 annual meeting in 1996 [and thereafter every three years at its
30 annual meeting,] three clerical members, two of whom must be
31 priests, and two lay persons, to serve as an Ecclesiastical Trial

Canons

Title III Canon 7.4-7 ~ Title IV Canon 1.1

1 Court. Any vacancies among the members of the Ecclesiastical
2 Trial Court arising while the Convention is not in session shall
3 be filled for the unexpired term by the Ecclesiastical Authority.

4 Section 5. Pursuant to Canon IV.4.2 of the Canons of the
5 General Convention, within two months following the
6 Convention of their election, the Ecclesiastical Trial Court of
7 this Diocese shall elect from its members a Presiding Judge.

8 Section 6. The Standing Committee of the Diocese shall serve
9 as the Diocesan Review Committee for purposes of all
10 proceedings pursuant to Title IV of the Canons of General
11 Convention.

12 Section 7. The Convention shall appoint a Church Attorney
13 upon nomination by the Bishop. The Church Attorney shall be
14 licensed to practice law in North Carolina and shall be a
15 confirmed adult communicant in good standing in a parish of
16 this Diocese. The Church Attorney shall not be a current
17 member of the Diocesan Review Committee or the
18 Ecclesiastical Trial Court. The Church Attorney is entitled to
19 be reimbursed for all expenses incurred in the performance of
20 the prescribed duties.

21 **TITLE IV. Church Institutions.**

22 **CANON 1**
23 ***The Episcopal Foundation of The***
24 ***Diocese of East Carolina, Incorporated***

25 Section 1. The Episcopal Foundation of The Diocese of East
26 Carolina, Incorporated, herein called the Foundation, is a
27 diocesan corporation created under the laws of the State of
28 North Carolina for the purpose of holding, managing and
29 investing property of the Diocese of East Carolina, either
30 temporarily, for a specified or indefinite period of time, or

1 permanently, and for the purpose of providing (1) funds, the
2 income from which is to be used for the promotion of new work
3 in the Diocese of East Carolina and for the development of the
4 religious, educational and charitable work of the Protestant
5 Episcopal Church in the Diocese of East Carolina, (2) funds to
6 be used for making loans to parishes, missions, diocesan
7 institutions and church organizations for capital improvements,
8 and (3) funds for capital grants to parishes, missions, diocesan
9 institutions and church organizations for capital improvements.

10 Section 2. The Foundation is authorized to receive gifts, devises
11 and bequests of real and personal property from individuals,
12 contributions or donations from churches, corporations and
13 organizations, transfers of funds from the Treasurer of the
14 Diocese pursuant to Title I, Canon 5, and transfers of property
15 from the Trustees of the Diocese pursuant to Title I, Canon 12,
16 Section 3. Money or property given by donors to the
17 Foundation without restrictions on disposition or use may be
18 placed in an income fund, a loan fund, a capital grant fund or an
19 unrestricted fund in the discretion of the Board of Directors of
20 the Foundation. Gifts will be accepted subject to restrictions by
21 donors that only income from gifts may be spent, that the
22 principal may be used only for revolving loans or for capital
23 grants, or that the gifts or the income therefrom may be used
24 only for designated purposes in or for the benefit of the Diocese
25 of East Carolina; provided, however, that the Foundation may
26 decline to accept any gift, bequest or devise the purpose of
27 which does not conform to the purposes set out in Section 1 of
28 this Canon and the charter of the Foundation, or which would
29 be burdensome or impractical to administer.

30 Section 3. The operation of the Foundation shall be under the
31 control of its Board of Directors, who shall be elected by the
32 Diocesan Convention as set out in the by-laws of the
33 Foundation. Foundation income available for expenditure for
34 diocesan purposes, after payment of operating expenses of the
35 Foundation, and funds available for loans and grants to

1 churches or other recipients thereof shall be paid to the
2 Treasurer of the Diocese for disbursement.

3 Section 4. The Board of Directors of the Foundation shall
4 annually make a report to the Diocesan Convention showing the
5 names of the several funds, trusts or endowments held by it, the
6 sources, dates and amounts thereof, the terms governing the use
7 of principal and income, the manner in which the funds are
8 invested, the disbursements or payments made during the year
9 and the purposes for which said disbursements have been made.
10 The Board of Directors of the Foundation shall make a similar
11 report to the Executive Council as often as required by the
12 Executive Council and not less frequently than each six months.

13 **CANON 2**

14 ***The Church Pension Fund***

15 Section 1. In conformity with the legislation adopted by the
16 General Convention of 1913, pursuant to which The Church
17 Pension Fund was duly incorporated, and in conformity with the
18 Canon of the General Convention, "Of the Church Pension
19 Fund," as heretofore amended and as it may hereafter be
20 amended, the Diocese of East Carolina hereby accepts and
21 acknowledges The Church Pension Fund, a corporation created
22 by Chapter 97 of the Laws of 1914 of the State of New York as
23 subsequently amended, as the authorized and approved pension
24 system for the clergy of the Protestant Episcopal Church in the
25 United States of America and for their dependents, and declares
26 its intention of supporting said Fund in accordance with its
27 Rules.

28 Section 2. The Bishop of this Diocese shall appoint annually
29 during the opening of Convention a Church Pension Fund
30 Committee to consist of three presbyters and two lay persons,
31 for a term of one year and until their successors shall have been
32 appointed or qualified, and the Bishop may from time to time

1 fill by appointment any vacancies in said Committee caused by
2 resignation, death or inability to act.

3 Section 3. The duties of said Committee shall be as follows:

4 (a) To be informed of, and to inform the Clergy and the Laity of
5 this Diocese of the pension system created by the General
6 Convention and committed to it by the Trustees of the Church
7 Pension Fund, in order that the ordained clergy of the Church
8 may be assured of pension protection for themselves in the
9 event of old age or total and permanent disability and for their
10 surviving spouse and surviving minor children, if any, in the
11 event of death.

12 (b) To receive reports from The Church Pension Fund from
13 time to time on the status of the pension assessments payable to
14 said Fund, under its Rules and as required by Canon Law, by
15 this Diocese and by Parishes, Missions and other ecclesiastical
16 organizations within the Diocese.

17 (c) To make an annual report to the Convention of this Diocese
18 on such matters relating to the Church Pension Fund as may be
19 of interest to the said Convention.

20 (d) To cooperate with the Church Pension Fund in doing all
21 things necessary or advisable in the premises to the end that the
22 Clergy of this Diocese may be assured of the fullest pension
23 protection by said Fund under its established Rules.

24 Section 4. It shall be the duty of this Diocese and of the Parishes
25 and Missions and other ecclesiastical organizations therein,
26 each through its Treasurer and other proper official, to inform
27 the Church Pension Fund of salaries and other compensation
28 paid to members of the Clergy by said Diocese, Parishes,
29 Missions and other ecclesiastical organizations for services
30 rendered, currently or in the past, prior to their becoming
31 beneficiaries of said Fund, and changes in such salaries and
32 other compensation as they occur; and to pay promptly to The
33 Church Pension Fund the pension assessments required
34 thereon under the Canons of the General Convention and in
35 accordance with the Rules of said Fund.

1 Section 5. It shall be the duty of every member of the Clergy
2 canonically resident in or serving in this Diocese to inform The
3 Church Pension Fund promptly of such facts as date of birth,
4 ordination, reception, or marriage, birth of children, deaths and
5 changes in cures or salaries, as may be necessary for its proper
6 administration and to cooperate with said Fund in such other
7 ways as may be necessary in order that said Fund may discharge
8 its obligations in accordance with the intention of the General
9 Convention in respect thereto.

10 Section 6. It shall be the duty of this Diocese and of the Parishes
11 and Missions and other ecclesiastical institutions and
12 organizations therein, to participate in all medical care,
13 hospitalization, health, accident and life insurance plans for
14 clergy which are made mandatory on a nation-wide basis for
15 clergy of the Episcopal Church by action of the General
16 Convention, or under its authority, and to pay promptly to The
17 Church Pension Fund the premiums or assessments required to
18 maintain such coverage in accordance with the Rules of the
19 Fund. The Diocesan Convention, or when it is not sitting the
20 Executive Council, shall make all decisions and take all action
21 to carry out the provisions of this Canon.

22 Section 7. *Lay Pension Plans.*

23 (a) All Parishes, Missions and other ecclesiastical organizations
24 or bodies subject to the authority of this Diocese, and any other
25 societies, organizations, or bodies in the Church which under
26 the regulations of The Church Pension Fund have elected or
27 shall elect to come into the pension system, shall provide all lay
28 employees who work a minimum of 1,000 hours annually,
29 retirement benefits through participation in the Episcopal
30 Church Lay Employees Retirement Plan (ECLERP) or in an
31 equivalent plan, the provisions of which are at least equal to
32 those of ECLERP. Such participation shall commence no later
33 than January 1, 1993. At its commencement, if the plan is a
34 defined benefit plan, the employer contribution shall be not less
35 than 9 percent of the employee's salary; if the plan is a defined

1 contribution plan, the employer shall contribute not less than 5
2 percent and agree to "match" employee contributions of up to
3 another 4 percent.
4 (b) The employer may impose a minimum age of 21 years and a
5 minimum employment period not to exceed one year of
6 continuous employment before an employee would be eligible
7 to participate.
8 (c) The Trustees of The Church Pension Fund shall have
9 authority to increase or decrease the contribution percentages as
10 required for the lay pension plan.

11 **CANON 3**
12 ***Trinity Center***

13 Section 1. There shall be a Board of Managers of Trinity Center
14 consisting of twelve persons, clergy and lay, elected by the
15 Convention on the nomination of the Bishop, for three year
16 terms, provided that the terms of the initial members elected by
17 Convention on nomination of the Bishop shall be four members
18 elected for a one year term, four members elected for a two year
19 term, and four members elected for a three year term. The
20 Bishop shall be *ex officio* Chair of the Board of Managers.

21 Section 2. The function of the Board of Managers is to oversee
22 the operation and management of Trinity Center, including, but
23 not limited to, the employment of a Director, formulating and
24 administering an annual budget, establishing rules and
25 regulations for sound and efficient management and performing
26 such other duties as may be attendant thereto or directed by
27 Convention.

28 Section 3. Any vacancy occurring on the Board of Managers
29 may be filled by the Bishop until the next Convention when a
30 new member shall be elected upon nomination by the Bishop
31 for the completion of the unexpired term.

Canons

Title IV Canon 5.2-3 ~ Title V Canon 1.1-3

1 support to the University as a symbol of their commitment to its
2 mission and financial well-being.

3 Section 3. In the event a Trustee becomes unwilling or unable to
4 serve, the Bishop of this Diocese shall nominate a qualified
5 communicant to complete the remainder of the term.

6 **TITLE V. Amendment; Effective Date; Repealer.**

7 **CANON 1**

8 *Amendment of Canons*

9 Section 1. Amendments to the Canons shall be made in
10 accordance with Article XV of the Constitution, and shall take
11 effect upon their passage, unless otherwise ordered by the
12 Convention.

13 Section 2. The Chair of the Committee on Constitution and
14 Canons, together with the Chancellor and the Secretary of
15 Convention, or the designees of each of them, shall review all
16 changes made to the Constitution and Canons within 120 days
17 after the Convention adjourns. This subcommittee shall be
18 known as the Editing Subcommittee and shall have the power to
19 correct references made in any Canon to another, to renumber
20 and determine the proper arrangement of the Constitution and
21 Canons, and make minor grammatical or editorial corrections
22 that do not alter or change the substantive meaning or purpose
23 of the enacted amendment, which changes shall then be
24 certified by Executive Council. The Secretary of Convention
25 shall publish the certified changes.

26 Section 3. (a) If a Canon, a Section of a Canon or Clause of a
27 Section of a Canon is to be amended or added, the enactment
28 shall be in substantially one of the following forms:

- 1 (i) “Canon (cited as provided in Title V, Canon 4) is hereby
 2 amended by adding a Section (or Clause) reading as
 3 follows: (here insert the text of the amendment or
 4 addition);” or
 5 (ii) Canon (cited as provided in Title V, Canon 4) is hereby
 6 amended by adding Section (or Clause) reading as
 7 follows: (here insert the text of the new Section or
 8 Clause).”
 9 (b) If amendments are to be made at one meeting of the Annual
 10 Convention to more than one-half of the Canons in a single
 11 Title of the Canons, the enactment may be in the following
 12 form: “Title (number) of the Canons is hereby amended to read
 13 as follows: (here insert the new wording of all Canons in the
 14 Title whether or not the individual Canon is amended).”
 15 (c) In the event of insertion of a new Canon, or a new Section
 16 or Clause in a Canon, or of the repeal of an existing Canon, or
 17 of a Section or Clause, the numbering of the Canons, or of a
 18 division of a Canon, which follows shall be changed
 19 accordingly without the necessity of enacting an amendment or
 20 amendments to that effect.

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CANON 2

22

Effective Date of Canons

23 These canons shall become effective upon ratification by the
 24 Convention of the Diocese of East Carolina, and all subsequent
 25 canons and amendments ratified by the Convention of the
 26 Diocese shall take effect immediately upon their ratification
 27 unless otherwise specified in the newly adopted canon or
 28 amendment. Additional canons enacted by the Convention of
 29 the Diocese shall be grouped under the appropriate title, and
 30 numbered consecutively within the separate titles of the canons.

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CANON 3
Official Copies of Constitution and Canons

There shall be provided by the Secretary of the Convention three official copies of the Constitution, Canons and Rules of Order as they now exist, each certified by the Secretary that it is a correct copy. One shall be delivered to the Bishop of the Diocese, one kept by the Secretary of the Diocese, and one delivered to the Chancellor of the Diocese; and as changes are made from time to time certified copies of said changes shall be furnished by the Secretary to each of said officials to the end that there shall always be preserved for the use of the officials of the Diocese three sets of these documents.

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CANON 4
Citation of Canons

All references to the Canons of the Diocese of East Carolina shall refer to Title, Canon and Section and Clause number, if any, in the following form: the Title, the Canon, the Section and the Clause, in each case separated by a period.

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CANON 5
Repealer of Prior Canons

All former canons of the Diocese of East Carolina, not specifically incorporated in these revised canons, are hereby repealed.

24 Ratified in Convention and effective, February 13, 1993.
